



Global Headquarters in Grand Rapids, Michigan U.S.A.

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Please enclose a copy of this form and original invoice along with the returned product.

RETURN MERCHANDISE AUTHORIZATION FORM

(OFFICE USE ONLY)

☐ APPROVED ☐ CREDIT PRODUCT
☐ REJECTED ☐ CREDIT SHIPPING

RMA: _____ RMA DATE: _____

CONTACT FAX OR EMAIL THIS FORM TO INFO@LEHIGHVALLEYABRASIVES.COM

First Name:	Last Name:
Email:	Company:
Telephone:	Extension:

BILLED TO

Company Name:	
Address:	
City:	State/Province:
Country:	Zip Code:

SHIPPED TO COMPLETE IF DIFFERENT FROM SHIPPING INFORMATION ☐ SAME AS BILLING INFORMATION

Company Name:	
Address:	
City:	State/Province:
Country:	Zip Code:

YOUR ORDER FILL OUT COMPLETELY TO ENSURE TIMELY DELIVERY. FAX OR EMAIL TO SALES@LEHIGHVALLEYABRASIVES.COM

ITEM #	PURCHASE DATE	ORDER #	PO #	QTY	UNIT PRICE	TOTAL	
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
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							<input type="checkbox"/>
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							<input type="checkbox"/>

STOCK ITEM

LESS RESTOCKING/HANDLING & INSPECTION FEE (% _____ OR \$25 MINIMUM)

Product must be received within 30 days from the original ship date. Restocking fees vary by manufacturer. Please allow 7-10 business days for returns to be inspected and credited once received. Your refund will be credited to the original payment method used. The customer is responsible for return freight and will not be refunded original outgoing freight charges unless item is defective or damaged during original outgoing shipment. For more information, see our full return policy online at www.lehighvalleyabrasives.com/return-policy.

SUB TOTAL: _____
☐ LESS SHIPPING: _____
☐ LESS RE-STOCK: _____
TOTAL AMOUNT: _____

DESCRIPTION OF ISSUE

OFFICE USE ONLY

FUTURE ACTIONS (SELECT ALL THAT APPLY)

☐ CREDIT ACCOUNT ☐ RETURN TO STOCK
☐ REFUND ☐ SCRAP
☐ REPLACE ☐ RETURN TO MANUFACTURER

MANUFACTURER RMA#: _____

STAFF NOTES

COMPLETED BY: _____
 LABEL CREATED BY: _____
 PRODUCT CHECKED BY: _____
 RETURN/CREDITED BY: _____

Order online at www.lehighvalleyabrasives.com

RAPID CREDIT APPROVAL, EXPERT ADVICE, QUICK DELIVERY